



Developing your EI, Interpersonal, and Communication Skills

Upcoming Sessions

28 Oct-01 Nov 2024	Online	\$3,950
03-07 Feb 2025	Online	\$3,950
30 Jun-04 Jul 2025	Online	\$3,950
27-31 Oct 2025	Online	\$3,950

Training Details

Online Training Course Overview

The brain's emotional centers play a pivotal role in all our thoughts and actions, making them crucial in our professional endeavors. For many Finance Professionals, emotions are often excluded from their training and work experience, posing a potential barrier to career advancement and transitioning into leadership roles. This course will specifically address how Emotional Intelligence (EI) pertains to Finance Professionals.

Emotional Intelligence (EI) encompasses the ability to perceive, differentiate, manage, and evaluate our emotions. The goal is to utilize this awareness of self and others to effectively navigate behaviors and relationships. Over the course of five days, you will cultivate and refine your EI and communication skills. Emphasis will be placed on practical skill development that promises substantial benefits both professionally and personally.

This online training course will feature:

- Understanding your and others' Emotions
- ► The essentials components of Emotional Intelligence (EI)
- ▶ The Transition from Finance Professional to Leader
- ► Giving feedback the EI way
- ► Developing your EI as a Finance Professional

Online Training Course Objectives

At the end of this Anderson online training course, participants will be able to:

- ► Identify EI competencies
- ▶ List skills needed to transition from a Finance Professional to a leadership role
- ► Describe ways to improve personal EI
- Understand how to motivate yourself and others
- ► Display improved competency in El

Designed for

This Anderson online training course is suitable for a wide range of professionals

but will particularly benefit:

- ► All finance professionals in any organisation who are transitioning to a People Management or Leadership role
- ► Those professionals who would benefit from an understanding of the topics
- Anyone recently promoted into a people management role

Learning Methods

Participants in this course will receive thorough training on the subjects covered by the course outline, with the facilitator utilising various proven adult learning teaching and facilitation techniques.

The online course is very participatory and experiential. It involves a lot of skill practice in a group setting. Training methodology includes individual and group activities that will intersperse the sessions. Various practical sessions, relevant case studies and group interactions are programmed into this course. As this is coaching-based, participants will be given activities to complete and work on after the face-to-face training.

Training Details

Day One: Why Emotional Intelligence (EI)Matters

- ► What is Emotional Intelligence (EI)?
- ► El Competencies for Finance Professionals
- ► Understanding yourself and others
- ► Assessing your own El
- ► Using the Jo-Hari Window for self-awareness

Day Two: Transiting from a Finance Professional to People Manager

- ► The role of the Finance Professional
- ► From financial expert to leader
- ► The difference between managing and leading
- ► Transformational leadership explored
- ► The unique needs of the Finance Professional as a leader

Day Three: Improving your El Competency as a Finance Professional

- Understanding the psychology of people
- ► Improving your own El
- ► Practical ways to improve your EI
- ► El as a Finance Professional
- Career development SWOT

Day Four: Using El as a Finance Professional

- Giving feedback using El methods
- ► Cross-cultural issues
- Practical skills in listening
- Using open and closed questions
- ► Being El online

Day Five: Developing Your Skills in El

- ► Understanding motivation
- Motivating yourself and others
- ► Using EI with your team
- ► Avoiding the dangers of groupthink
- Personal action planning

The Certificate

Anderson e-Certificate of Completion will be provided to delegates who attend and complete the online course

► INFO & IN-HOUSE SOLUTION

For more information about this course, call or email us at:

Call us: +971 4 365 8363

Email: info@anderson.ae

Request for a Tailor-made training and educational experience for your organization now:

Email: inhouse@anderson.ae



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