



## Construction Site Management & Supervision

Getting your Project on Track and Eliminating Costly Management Mistakes

### ► Upcoming Sessions

23-27 Sep 2024	Istanbul - Turkey	\$5,950
16-20 Dec 2024	Dubai - UAE	\$5,950
28 Apr-02 May 2025	Dubai - UAE	\$5,950
30 Jun-04 Jul 2025	Dubai - UAE	\$5,950
22-26 Sep 2025	Istanbul - Turkey	\$5,950
15-19 Dec 2025	Dubai - UAE	\$5,950

### ► Training Details

#### Why Choose this Training Course?

During the construction phase of a project, over 90% of the budget is typically expended. Therefore, construction site management and supervision represent the culmination of efforts in a project's lifecycle. Site management involves a range of critical considerations, including project expediting, subcontractor oversight, client communication, billing, and claims avoidance.

The Construction Site Management & Supervision training course offered by Anderson will underscore the significance and applicability of effective and pragmatic strategies essential for competence in construction site management.

Key highlights of this course include:

- ▶ Practical application of project management techniques
- ▶ Insight into critical performance-related issues
- ▶ Methods for meeting project deadlines
- ▶ Proven strategies for achieving project success
- ▶ Achieving desired outcomes while sidestepping legal risks

#### What are the Goals?

**By the end of this Anderson training course, participants will be able to:**

- ▶ Assess and control work methods, resources and systems to meet works requirements
- ▶ Contribute to controlling work quality, progress and cost
- ▶ Develop productive working relationships, manage changes and resolve disputes
- ▶ Learn Cost control and progress payment administration
- ▶ Lead project meetings and manage the performance of teams and individuals

## Who is this Training Course for?

This training course is designed for people who desire to learn practical site management techniques that will assist them in completing work tasks, establishing and maintaining priorities and meeting deadlines for work and projects.

**This Anderson training course is suitable to a wide range of project management professionals but will greatly benefit:**

- ▶ New project Professionals
- ▶ Site Engineers
- ▶ Cost Engineers
- ▶ Superintendents
- ▶ Managers

## How will this Training Course be Presented?

This training course will utilise a variety of proven adult training techniques such as group discussions and team exercises to ensure maximum understanding, comprehension and retention of the information presented. This includes discussion of the goals of each participant to ensure their needs are fulfilled, as far as possible. Questions are encouraged throughout which provides opportunities for participants to discuss specific issues and, if possible, find appropriate solutions.

## ▶ Training Details

### Day One: Organization, Health and Safety

- ▶ The participants: Owner, Contractor and Subcontractors
- ▶ Roles and responsibilities
- ▶ Safety Management
- ▶ Basic Safety Rules
- ▶ Jobsite Conditions and Hazards
- ▶ Construction Equipment Safety

### Day Two: Staffing, Facilities and Site Meetings

- ▶ Employer, Consultants, Contractors, Subcontractors
- ▶ Temporary buildings, utilities and services
- ▶ Security and Hazard control
- ▶ Kick-off Meeting
- ▶ Owner and Contractor's Meetings

### Day Three: Scheduling of Work and Monitoring of Work

- ▶ Master Schedule: Bar chart, Network logic, Line-of-Balance
- ▶ Communicating and Updating Schedules
- ▶ Project Control Cycle
- ▶ Information Gathering
- ▶ Supervision and Inspection

### Day Four: Progress Reporting, Cost Control and Payments

- ▶ Factors Impacting Performance (Risks)
- ▶ Tracking Time, Cost and Quality
- ▶ Corrective Action
- ▶ Role of Quantity Surveyors / Cost Engineers
- ▶ Project Cash Flow
- ▶ Fluctuations and Final Accounts

### Day Five: Changes, Problems in Construction and Dispute Resolution

- ▶ Causes of Change
- ▶ Managing Changes

- ▶ Claims and Disputes
- ▶ Arbitration and Mediation
- ▶ Alternative Dispute Resolution (ADR) Techniques

## ▶ INFO & IN-HOUSE SOLUTION

For more information about this course, call or email us at:

Call us: +971 4 365 8363

Email: [info@anderson.ae](mailto:info@anderson.ae)

Request for a Tailor-made training and educational experience for your organization now:

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