



## Leading and Creating Virtual Teams

Engaging and Empowering Others in the Virtual Workplace

### ► Upcoming Sessions

05-09 Aug 2024	London - UK	\$5,950
10-14 Feb 2025	Istanbul - Turkey	\$5,950

### ► Training Details

#### Training Course Overview

As organisations are realizing the need and potential for remote working, brought on with the advent of COVID-19 - Are you prepared to lead in the modern world of increased homeworking, 'virtual', remote and dispersed teams? Do you have the right skills, knowledge and methods required to become an effective and efficient 'Virtual' Leader?

The rapid increase in homeworking, remote, 'virtual' and dispersed teams, has always been a smarter and more efficient method of working for greater organisational success. Less overheads, global access to talent, and evidence of increased productivity, are just some of the benefits. With the advent of COVID-19 this requirement has now increased and for many organisations will become the normal method of working. The growth of SMART communication technology making remote and dispersed management ever more viable. This highly interactive Anderson training course provides the necessary skills, knowledge and understanding to lead, manage and create remote, homeworking, virtual and dispersed teams. This is essential development for those managing homeworkers, remote and dispersed - or to 'future-proof' their leadership development.

#### Training Course Objectives

**By attending this Anderson training course, delegates will be able to:**

- Understand the different approaches to leadership with virtual, remote or dispersed teams
- Influence and build working relationships to engage and build rapport remotely
- Apply techniques to lead change and manage problems effectively in a virtual environment
- Demonstrate performance enhancing techniques in virtual environments
- Apply coaching and mentoring to develop others remotely
- Increase performance of virtual, remote, and dispersed teams

#### Designed for

**This Anderson training course is suitable to a wide range of professionals but will greatly benefit those leading or managing homeworkers, virtual, remote or dispersed teams - or those who need to 'future-proof' their leadership development:**

- Senior Managers and Business leaders
- Managers
- Project & IT Managers
- Sales/Commercial/Marketing Managers
- HR Managers
- Team Leaders

## ► Training Details

### Day One: Virtual Leadership and Teams: Leading Remotely

- Organisational benefits of virtual, remote and dispersed working
- Defining the characteristics of Virtual Teams
- The need to work and lead virtually: VUCA, Pandemics and Disasters
- Changing face of Leadership to Virtual Leadership
- Emotional Intelligence and its impact on Virtual Leadership
- Virtual Leadership Assessment (*leadership profile*) and review

### Day Two: Influence & Engagement in a Virtual Environment

- Communication problems of virtual teams and remote working
- Mastering interpersonal communication in a virtual environment
- Gaining influence without being there: the Influence model
- Using media technology to build rapport & working relationships
- Conducting On Line meetings: controlling the virtual meeting
- Handling conflict situations remotely

### Day Three: Leading Change & Managing Problems in a Virtual Environment

- Change models and theories
- The human side of change: personal change curve
- Leading change remotely: factors and strategy
- Dealing with problems remotely (people and task)
- Applying creative problem strategies in the virtual workplace
- Health and Safety considerations of remote working

### Day Four: Team Building & Managing Performance Remotely

- Remote and dispersed working: is it for everyone?
- Understanding Virtual Team Dynamics
- Motivation and the individual
- Managing others performance remotely
- Planning, organising and objective setting in the virtual environment
- Delegating and controlling tasks in the virtual environment

### Day Five: Virtual Development Options of Individuals

- Importance of individual development
- Methods in developing your team remotely
- Coaching and mentoring: models and principles
- How to conduct remote Coaching and Mentoring
- Developing the team to the next stage
- Action Plan and Next steps

## ► The Certificate

Anderson Certificate of Completion will be provided to delegates who attend and complete the course

## ► INFO & IN-HOUSE SOLUTION

For more information about this course, call or email us at:

Call us: +971 4 365 8363

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Request for a Tailor-made training and educational experience for your organization now:

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