



## The Virtual Leader

### Developing and Leading Virtual Teams

#### ► Training Details

##### Online Training Course Overview

Managers today often find themselves balancing the need for finding new ways of getting the job done from a distance, with the need for building working relationships that span barriers of time, distance, and even culture. For many managers, this is unfamiliar territory that requires a new way of thinking about how to lead people.

This online program was designed for those managers and leaders who must manage people and processes from a distance. In addition, leading a virtual or multi-cultural team in the 21st century organization requires special competencies including the use of technology and communications to be effective.

##### Online Training Course Objectives

**By the end of this online training course, participants will be able to:**

- ▶ Create a team environment despite challenges from geography, time zones and culture.
- ▶ Monitor the results of goals and objectives from a distance
- ▶ Use multiple forms of media for distance communications
- ▶ Apply competencies and attitudes needed to motivate workers across boundaries

##### Designed For

**This online training course is suitable to a wide range of technical professionals but will greatly benefit:**

- ▶ Anyone who must lead or manage workers from a distance
- ▶ Front line manager and team leaders
- ▶ HR personal responsible for setting standards

#### ► Training Details

##### Day One: The Virtual Leader

- ▶ The Changing Global Conditions leading to Remote Work
- ▶ The Fundamentals of Virtual VS Direct Leadership
- ▶ The Skills & Tools needed to administer day to day virtual responsibilities

##### Day Two: Applying Technology to Virtual Management

- ▶ Setting the standards for needed outcomes
- ▶ Using virtual technologies for monitoring output
- ▶ Effective Communications from a distance

##### Day Three: The Administration Competencies of Virtual

## Leadership

- ▶ Creating a well-developed plan for workers to follow
- ▶ Effective delegating & empowerment techniques of Virtual Leadership
- ▶ Coaching and training from a distance

## ▶ Preview

10:30 - 11:00	:	Welcome, Setup, Registration
<b>11:00 - 12:30</b>	:	<b>First Session</b>
12:30 - 12:45	:	Break (15 minutes)
<b>12:45 - 14:15</b>	:	<b>Second Session</b>
14:15 - 14:30	:	Break (15 minutes)
<b>14:30 - 16:00</b>	:	<b>Third Session</b>

## ▶ The Certificate

An Anderson e-Certificate will be provided to delegates who attend and complete the online training course

## ▶ INFO & IN-HOUSE SOLUTION

For more information about this course, call or email us at:

Call us: +971 4 365 8363

Email: [info@anderson.ae](mailto:info@anderson.ae)

Request for a Tailor-made training and educational experience for your organization now:

Email: [inhouse@anderson.ae](mailto:inhouse@anderson.ae)

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